



18. HUMAN RESOURCES POLICY

SECTION Governance	DATE DRAFTED January 23, 2009
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APPROVAL/AUTHORITY Board of Governors	LATEST REVISION February 26, 2009
Original signed by Board Chair	

INTENT

The Board is committed to creating a safe, just and non-discriminatory work environment at the Alberta College of Art + Design (ACAD). Hiring processes will comply with Alberta Human Rights legislation and Alberta Employment Standards.

SCOPE

The Board is responsible for ensuring the establishment of personnel policies to govern the management of staff resources.

POLICY

1. The Board shall ensure that personnel policies comply with legislative and regulatory requirements.
2. The Board shall ensure that equal opportunity is provided in all aspects of employment.
3. The Board shall ensure that each employee is provided with a safe and healthy work environment.
4. The Board shall ensure that privacy policies are established in regard to employee personal information.

REFERENCE DOCUMENTS

- ACAD Respectful Workplace Policy
- Alberta Employment Standards Act
- Alberta Human Rights, Citizenship and Multiculturalism Act