



## Research Ethics Review Self Assessment Form

This form is designed to help determine whether a particular activity is likely to require review by the Research Ethics Board (REB). If you proceed to step 4, you must complete the remainder of the form and drop it off at the Office of Academic Affairs. If the REB deems that the project requires REB review and approval, you will be contacted and further information may be required.

<b>Step 1</b>	<b>YES</b>	<b>NO</b>	<b>UNSURE</b>
Does your proposed activity potentially contravene any laws, regulations and/or ACAD policies and procedures?			

ACAD cannot approve activities which are illegal or which do not follow applicable college policies and procedures. If you are not sure, it is your obligation to determine whether your activity in contravention of any law or College policy and procedure. Proceed to Step 2

<b>Step 2</b>	<b>YES</b>	<b>NO</b>	<b>UNSURE</b>
Is your activity primarily research: that is, an undertaking intended to extend knowledge through a disciplined inquire or systematic investigation?			
Is your activity primarily creative practice: that is, the production or interpretation of a work of art?			
Does your activity use creative practice to obtain information or produce data that will be analyzed to answer a research question?			

If your activity is primarily creative practice and not research, it does not require REB review, but is still subject to applicable laws, regulations (including health and safety regulations), and to the general ethical standards held by the cultural community. If your activity is research (even if it is research that uses creative processes as a means of producing research data), then proceed to step 3.

<b>Step 3</b>	<b>YES</b>	<b>NO</b>	<b>UNSURE</b>
Will the focus of your research investigation be concerned with the personal information of groups or individuals who could appropriately be called research participants? (models, actors, and professional artists are generally not regarded as research subjects, and research involving them is not subject to REB review)			
Will your research investigation generate personal information from participants that is not already publically available? (archival research which is not subject privacy restrictions is not subject to REB review)			
Will your research investigation involve the use of living animals			

If you answer yes or unsure to any of the above, it is likely that your activity requires REB review. Proceed to step 4

<b>Step 4</b>	<b>YES</b>	<b>NO</b>	<b>UNSURE</b>
Is there a risk of psychological, social, or physical harm to human participant/s or animal subject/s?			
Are any of your participants minors and/or incapable of giving express consent?			
Does your proposed project involve personal information which will require assurances of confidentiality and privacy?			
Does your activity involve any actual or potential conflict of interest?			
Does your activity First Nations, Inuit or Metis peoples of Canada?			

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Provide a brief description of your proposed research project. If you answered yes to any of the questions in **Step 4**, provide details: (100-200 words)

Provide the dates during which this research project will be undertaken

Provide the location/s where your research will be conducted

Name:

Email:

Office Use Only

Received:

REB Recommendation:

Signature