



REPLACEMENT CREDENTIAL REQUEST

REGISTRAR'S OFFICE 1407 14th Avenue N.W. T: (403) 284-7634 Calgary, Alberta T2N 4R3 F: (403) 284-7644 E: registrar@acad.ca

Your credential from the Alberta College of Art & Design is an original legal document. For this reason, the College will not normally issue a replacement without return of the original (or your declaration that it has been lost or destroyed). To receive a replacement credential, please complete and submit this form, along with a replacement fee of \$107.10 (\$102.00 plus \$5.10 GST) and your original credential, to the Registrar's Office. You should receive your replacement credential by mail within 4-6 weeks.

NAME / ID NUMBER / MAJOR

OFFICE USE – Major Code _____

PRINT your name as you wish it to appear on your credential. Specify upper and lower case as appropriate.

First name

Middle name

Last name

ACAD ID number

Major

CREDENTIAL YOU ARE REQUESTING

OFFICE USE – Degree Code _____

Please check appropriate box:

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> Replacement Diploma (02) | Year original diploma awarded _____ |
| <input type="checkbox"/> Replacement Bachelor of Fine Arts Degree (01) | Year original BFA awarded _____ |
| <input type="checkbox"/> Replacement Bachelor of Design Degree (06) | Year original BDES awarded _____ |
| <input type="checkbox"/> Revised Degree in Visual Communications (BFA to BDES) | Year original BFA awarded _____ |

Reason for replacement: _____

FORWARDING ADDRESS

OFFICE USE – Updated PR _____

Street/PO Box

City

Province

Postal Code

Phone Number

Email address

Signature: _____ Date: _____

Note: The College and the ACAD Alumni Association would like to keep in touch with you. Please let the Registrar's Office know of all address and telephone number changes. Email registrar@acad.ca with your updates. Thanks!

OFFICE USE

Application and fee received	Date: _____
Original credential received/waived	Date: _____
Replacement credential printed	Date: _____
Replacement credential sent to applicant	Date: _____